



**DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
MANPOWER AND RESERVE AFFAIRS
111 ARMY PENTAGON
WASHINGTON, DC 20310-0111**

SAMR-FMMR

10 FEB 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Compliance with Contractor Inventory Policies

1. References:

- a. Title 10 United States Code section 2330a and 235; Fiscal Year 2012 National Defense Authorization Act section 808.
- b. Memorandum, USD (P&R) & USD (AT&L), 29 December 2011, subject: Guidance for the Submission and Review of the FY 2011 Inventory of Contracts for Services.
- c. Letter, SECDEF, 20 December 2011, subject: Response to House Armed Services Committee Letter dated 14 November 2011 Regarding Contract Services
- d. Memorandum, USD (Comptroller), 16 December 2011, subject: Fiscal Year (FY) 2013 President's Budget Submission, Attachment 2 Section IV.S. Contract Services (p.39).
- e. Memorandum, SECARMY, 10 July 2009, subject: Army Policy for Civilian Workforce Management and Service Contracts.
- f. Memorandum, SECARMY, 7 January 2005, subject: Accounting for Contract Services SecArmy.

2. The Army's authoritative system for contract manpower data is the Contractor Manpower Reporting Application (CMRA) and its Panel for Documenting Contractors (PDC) post-award review module. Compliance with this longstanding policy, in place since 2005, will ensure Army implementation of contractor inventory policies is consistent with current Department of Defense/Congressional guidance. Recently, the Secretary of Defense committed to Congress to "quickly implement the Army's CMRA tool this fiscal year, across the DoD, as a best practice to comply with law". Additionally, the PDC review for inherently governmental functions is required to comply with the OSD requirement to review 50% of the high-risk contracts in CMRA by September 2012. Consistent with above references, the recurring suspense dates and phases for the CMRA and PDC reporting processes are described at enclosure. Consistent with above references, any reporting of CME in the budget and program, or briefing of senior leadership, must be consistent with CMRA and PDC CME data. All of this is subject to an on-going Governmental Accountability Office and Army Audit Agency review.

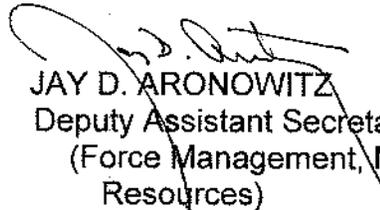
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3. Accordingly, The Army Authorization Documentation System (TAADS) and Structure and Manpower Allocation System (SAMAS) must be updated consistent with the PDC and CMRA CME data on a reasonable update cycle. Exceptions to CME documentation in TAADS will be handled by G3/FM.

4. The above referenced policies and statutes are on our policy website at www.asamra.army.mil/scra. My points of contact for this action are Dr. John Anderson (703) 693-2119, john.c.anderson1.civ@mail.mil, Ms. Eileen Ginsburg (703) 693-2109, eileen.ginsburg.civ@mail.mil, and Mr. Paul Rupprecht (703) 693-2123, paul.s.rupprecht.civ@mail.mil.

Enclosure


JAY D. ARONOWITZ
Deputy Assistant Secretary of the Army
(Force Management, Manpower and
Resources)

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