



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT SECRETARY
MANPOWER AND RESERVE AFFAIRS
111 ARMY PENTAGON
WASHINGTON, DC 20310-0111

SAMR-TRM

AUG 4 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Guidance for Review and Certification of the Army Fiscal Year 2014
Inventory of Contracts for Services (ICS)

1. References:

- a. Title 10, United States Code, Sections 2330a and 235.
- b. Fiscal Year 2012 (FY12) National Defense Authorization Act (NDAA), public law (P.L.) 112-81, subsection (c)(2) of section 808 as modified by section 813 of the FY15 NDAA.
- c. Memorandum, Under Secretary of Defense (Personnel and Readiness) (P&R)) and Under Secretary of Defense (Acquisition, Technology and Logistics) (USD (AT&L)), 29 December 2014, Subject: Guidance for the Submission and Review of the FY 2014 Inventory of Contracts for Services.

2. The Army is required by reference c to certify that contracts and activities in the inventory of contracts for services have been reviewed in accordance with the certification statement below. GO/SES level certifications on behalf of the Commanders are required by 4 September 2015. Command certifications will be reported to the SECARMY to substantiate his certification memorandum that must be submitted to the USD (P&R) by 1 October 2015. The certification should include either the following statement or an explanation of why the Command review cannot be certified:

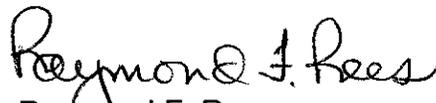
"I certify that the contract service data in the PDC is complete and accurately records the budget in terms of funding source and manpower mix criteria for the contracted functions. I certify that appropriate corrective actions have been taken regarding contracts for performance of inherently governmental functions and unauthorized personal services. In addition, I certify that funding of contracts for staff augmentation services and contracts for services closely associated with inherently governmental functions has been reduced to meet the required ten percent reductions in both Fiscal Years 2012 and 2013."

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3. Section 813 of the FY15 NDAA directed that reductions required by subsection (c)(2) for fiscal years 2012 and 2013 be completed in fiscal year 2014 and 2015. Actions and supporting data showing the required 10% funding reductions in each of FY12 and FY13 (including carryover reductions in FY14 and FY15) for both contracted closely associated with inherently governmental functions and staff augmentation contracts shall be submitted as part of the certification letter required by reference (c).

4. The referenced policies and statutes can be found on our policy website at www.asamra.army.mil/scra. My points of contact for this action are Dr. John Anderson (703) 693-2119, john.c.anderson.civ@mail.mil; Ms. Eileen Ginsburg (703) 693-2109, eileen.g.ginsburg.civ@mail.mil; and Mr. Paul Rupprecht (703) 693-2123, paul.s.rupprecht.civ@mail.mil.



Raymond F. Rees
Deputy Assistant Secretary of the Army
(Training, Readiness and Mobilization)

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