



SECRETARY OF THE ARMY  
WASHINGTON

20 SEP 2018

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Designation of the Accountable Official Regarding Use of Inventory of Contracts for Services

1. References.

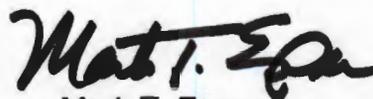
a. Memorandum, Office of the Under Secretary of Defense for Acquisition and Sustainment and Office of the Under Secretary of Defense for Personnel and Readiness, May 8, 2018, subject: Fiscal Year 2017 Guidance Related to the Inventory and Tracking of Contracted Services.

b. Government Accountability Office Report GAO-15-88, "Defense Contractors: Additional Actions Needed to Facilitate the Use of DoD's Inventory of Contracted Services," November 19, 2014.

2. I designate the Assistant Secretary of the Army (Manpower and Reserve Affairs) as the accountable official for ensuring that the Army integrates the inventory of contracts for services into the planning, programming, budget, and execution (PPBE) process and acquisition decisions, as required by title 10, United States Code, section 2330a.

3. The Assistant Secretary of the Army (Manpower and Reserve Affairs) will work with the Assistant Secretary of the Army (Acquisition, Logistics, and Technology), the Assistant Secretary of the Army (Financial Management and Comptroller), and Office of Business Transformation to develop plans and processes to use the inventory for strategic workforce planning, workforce mix, and budget decisions.

4. The point of contact for this matter is Ms. Eileen Ginsburg, 703-693-2109 or [eileen.g.ginsburg.civ@mail.mil](mailto:eileen.g.ginsburg.civ@mail.mil).

  
Mark T. Esper

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