MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Generating Force (GF) Review of the Total Army Analysis (TAA) 2014-2018 Contractor Man-year Equivalents (CME)

1. References:


2. Reference a requires the Department to compile a contractor inventory based on direct labor hours reported from contractors; to review that inventory for functions at risk of inherently governmental performance and for unauthorized personal services; to justify contracted services in the budget based on that contractor inventory and inventory review process; to leverage the Contractor Manpower Reporting Application (CMRA) in performing these tasks; and to report on our progress to Congress. The Government Accountability Office continues their audit of these matters and previous findings expressed concern regarding the lack of specific linkage between projected contract work year equivalents documented in our manpower systems with specific contracts in CMRA and the Army Contractor Business Information System.

3. The GF TAA guidance (reference b) directs the Deputy Assistant Secretary of Army (Force Management, Manpower and Resources) to lead the effort to resolve CMRA and Structure and Manpower Allocation System (SAMAS) CME discrepancies. The reconciliation effort will establish a CME baseline in the SAMAS program/budget, and establish a business process to comply with the statutory requirement to base CME budget projections on the inventory and review of contracts for services. The results of CME reconciliation will be used in TAA to ensure that CMEs in the generating force are supported through a bona fide contract, have not been in-sourced or divested, and are not performing inherently governmental functions or unauthorized personal services.
SAMR-FMMR
SUBJECT: Generating Force (GF) Review of the Total Army Analysis (TAA) 2014-2018 Contractor Man-year Equivalents (CME)

4. To enable this reconciliation, a Microsoft ACCESS database synchronization tool was developed to cross-reference contract services reviewed by the Panel for Documentation of Contractors (PDC) with CME authorizations in SAMAS and service contracts in CMRA. In addition, the tool identifies disconnects that require resolution. Introductory training for the synchronization tool was provided via video teleconference for your organization on 20 June 2011 for Commands and 23 June 2011 for Headquarters. Instructions for using the synchronization tool are available at Army Knowledge Online (AKO) site: https://www.us.army.mil/suite/group/158688.

5. Not later than 3 August 2011, please 1) download the synchronization tool prepared for your organization from Army Knowledge Online (AKO) site: https://www.us.army.mil/suite/group/158688; 2) populate the information in the appropriate data fields; and, 3) upload the completed tool back to the same AKO site.

6. My points of contact for this action are Dr. John Anderson at (703) 693-2119 or Mr. Paul Rupprecht at (703) 693-2123.

JAY D. ARONOWITZ
Deputy Assistant Secretary of the Army
(Force Management, Manpower and Resources)

DISTRIBUTION:
Principal Officials of Headquarters, Department of the Army
Commander
U.S. Army Forces Command
U.S. Army Training and Doctrine Command
U.S. Army Materiel Command
U.S. Army Europe
U.S. Army Central
U.S. Army North
U.S. Army South
U.S. Army Pacific
U.S. Army Africa
U.S. Army Special Operations Command
Military Surface Deployment and Distribution Command
U.S. Army Space and Missile Defense Command/Army Forces Strategic Command
(CONT)
SAMR-FMMR
SUBJECT: Generating Force (GF) Review of the Total Army Analysis (TAA) 2014-2018
Contractor Man-year Equivalents (CME)

DISTRIBUTION: (CONT)
Eighth U.S. Army
U.S. Army Network Enterprise Technology Command/9th Signal Command (Army)
U.S. Army Medical Command
U.S. Army Intelligence and Security Command
U.S. Army Criminal Investigation Command
U.S. Army Corps of Engineers
U.S. Army Military District of Washington
U.S. Army Test and Evaluation Command
U.S. Army Reserve Command
U.S. Army Installation Management Command
Superintendent, United States Military Academy
Director, U.S. Army Acquisition Support Center

CF:
U.S. Army Accessions Command
U.S. Army Cyber Command
Director of Business Transformation
Director, Army National Guard